

**SAMPLE (退运申请样本)**

- 1. Please use your company letterhead paper.**
- 2. Please get it back via Fax:**

**TO WHOM IT MAY CONCERNS**

**WE SENT A SHIPMENT THROUGH FEDEX TO \_\_\_\_\_(COUNTRY)  
UNDER AIR WAY BILL NUMBER\_\_\_\_\_.WE KNOW  
AUTHORIZE FEDEX TO HAVE THIS PACKAGE RETURNED TO ORIGIN  
FROM \_\_\_\_\_(COUNTRY)AND WE WOULD COVER THE RETURN  
FREIGHT CHARGES AND OTHER SURCHAGES.  
(FEDEX ACCOUNT#\_\_\_\_\_).**

**SIGNATURE :\_\_\_\_\_ ( Name / Dept.)**

**DATE:\_\_\_\_\_**